

First-time professional and instructor members must complete successfully the background check and the SafeSport Core Course-U110 prior to contact with minor athletes.

Step 1: Obtain Instructor Membership

Login or Create login on usagym.org

Select Purchase an Instructor Membership \$15

Follow prompts and then acknowledge that you have received and read the info on Safe Sport

Accept the membership agreement

Follow order process to purchase instructor membership (valid through July 31)

Step 2: Complete the SafeSport certification course

To complete the U110 course:

Login on usagym.org

Go to My Profile

On the bottom of the page, under Purchase History, there is a blue bar with buttons for U100, U110, Safety, and Background

Select U110

- No fee for this course. The course is divided into 3 parts. You must complete all 3 to receive certification.
- Part 1: 40-45 minutes
- Part 2: 20-25 minutes
- Part 3: 25-30 minutes

Once you have completed all 3, you will see in your profile that this training is no longer pending in your Professional Status. Under Certificates, you will see USA Gymnastics University U110: SafeSport Trained.

Step 3: Complete background check

Login on usagym.org

Go to My Profile

On the bottom of the page, under Purchase History, there is a blue bar with buttons for U100, U110, Safety, and Background

Select Background

- This will take you to the NCSIsafe.com site.
- Complete the online form, upload ID
- Base program fee \$20.00 + online transaction fee \$1.25
- USAG requires search of all counties lived in in the past 7 years. Only one county search is included in the payment. Your background screening may require additional payment for local county fees or resubmission before it will be completed. If additional charges are needed, you will receive an email.

The background screening process generally takes 10 business days to complete. During that time, it is common for NCSI to have questions or need information from you in the course of the background screening process. You will be contacted via e-mail at the address you provided. Additionally, please log in to our secure online status check tool at www.ncsisafe.com and click on the "Check Your Background Screening Status" link. You should check this until your status indicates COMPLETED, which means NCSI has issued a determination to your organization. Failure to respond to our requests for additional information may result in a RED LIGHT determination.